

## SCIENCE CITY

(National Council of Science Museums)  
JBS Haldane Avenue, Kolkata - 700046

### EXPRESSION OF INTEREST FORM FOR EMPANELMENT OF FOOD AND BEVERAGE (F&B) AGENCIES FOR CONVENTION CENTRE IN SCIENCE CITY

(All information should be given in the following format with complete details)

1	Name of the Agency	:	
2	Type of the agency (Proprietorship/ Partnership/ Ltd. Company registered under companies act./ any other) (Relevant documentary evidence to be attached)	:	
3	Permanent Postal address	:	
4	Telephone / FAX No.	:	
	a. Office	:	
	b. After Office hours	:	
	c. Mobile NO	:	
	d. E-mail ID	:	
	e. Website	:	
5	Date of Establishment	:	
6	Details of manpower resources & experience of F&B Services	:	
	a) Number of worker deployed in : The single largest contract in a programme	:	
	b) Number of skilled workers deployed (with certificate/ Diploma/ Degree and experience in the single largest Contract in an institution)	:	
	c) Other supporting skilled workers: (With catering certificate/Diploma/ Degree available in the roll for the last three years)	:	
7	Details of infrastructural resources viz. Base kitchen & its area, cooking gadgets Machine equipment etc. possessed by the agency	:	

8	Business done by the agency in last five years with year-wise break-up in F&B And annual value of single largest contract (Documentary evidence to be attached)	:	
9	Important catering service render in the past five years, including number of organisations & heads served, per plate, type of food etc. (Supporting documents and particulars of clients must be attached)	:	
10	Which of the following type of dishes the agency is able to cater and to the maximum no. of heads in public gathering	:	
	a. Mughlai/Tandoori	:	
	b. North Indian Veg./Non Veg.	:	
	c. Rajasthani/ Marwari	:	
	d. Gujarati	:	
	e. South Indian	:	
	f. Bengali	:	
	g. Continental	:	
	h. Chinese	:	
	i. Fusion Food	:	
11	Do the agency have any associate for serving specialized dishes, if so, details may be provided	:	
12	Does the agency have any associate for hot beverage, if so, details of brand and its manufacturer may be mentioned.	:	
13	Proof of financial status of the Company indicating total annual Turnover for F&B services (Audited Report may be submitted for last three years)	:	
14	Bank solvency certificate (Attached Certificate)	:	
15	VAT/Sales Tax Registration Number (Submit copy of current and valid VAT/Sales Tax Certificate)	:	
16	GST Registration Number (Attach copy)	:	
17	Income Tax PAN Number (Attach Copy)	:	

18	TIN Registration Number (Attach Copy)	:	
19	Details of Trade Licence for operating F & B services issued by the competent Authority (Attach Copy)	:	
20	Please indicate if any court case/ Arbitration proceedings is pending against the Agency, if so details thereof and the outcome may please be mentioned	:	
21	Concept of Expression of interest of F&B services of Convention Centre of Science City ( to be expressed in around 200 words in a separate sheet)	:	

Certified that the information furnished above are true to the best of my/our knowledge. It is hereby declare that I/we will abide by the decision of Science City, Kolkata for empanelment and short list of agencies for issue of tender paper.

\_\_\_\_\_  
Signature with date and seal of the partner

Place: \_\_\_\_\_

Date : \_\_\_\_\_

**NB:**

1. Enclosure may be used if the space is found inadequate
2. Last date of submission of expression of Interest Form is **15.11.2017**