

Demand Draft/Pay Order No.....Date.....

Drawee Branch.....

Space for affixing  
recent passport  
size photograph

**SCIENCE CITY**  
**(National Council of Science Museums)**  
**J.B.S. Haldane Avenue, Kolkata – 700 046**

**Application for the post of Security & Maintenance Officer at Science City, Kolkata in the scale of Pay Band – (2)Rs.9,300-34,800/- with Grade PayRs.4,600/- vide Advt. No. 1/2016.**

**Closing date : 15.09.2016**

Form of application for the use of candidates for appointment by Selection  
( To be filled in candidate s' own handwriting and forwarded to the above address)

1 . Name in full (in Block letters) ( in case of female candidate , the appropriate word "Miss " or "Mrs" should be given )
2 . Address: Present — ( with contact Telephone No . both landline and mobile if any & <b>E-mail ID</b> ( if any)  Permanent —
3 . Post applied for - <b>SECURITY &amp; MAINTENANCE OFFICER</b>
4 . Date and place of birth: (i) Date (ii) Place
5 . Are you* (a) a citizen of India by birth and/or by domicile? OR (b) a person having migrated from Pakistan or Bangladesh or other countries with the intention of permanently settling in India or a subject of Nepal?
6 . Name of the State to which you belong:
7 . a ) Father's name , Occupation and address*  a ) Mother's name, Occupation and address*  * if dead, state his /her last address and occupation before death .
8 . Is (or was) your father: (a) citizen of India by birth and/or by domicile? (b) A person having migrated from Pakistan or Bangladesh or other countries with the intention of permanently settling in India or a subject of Nepal?
9 . State your (a) Religion (b) Are you a member of Schedules Caste or Tribe or Other Backward Class Answer 'Yes' or ' No' and if the answer is ' Yes give particulars and attach a certificate from the District Magistrate in support of your claim . (d) Are you physically handicapped? If yes, give details
10 . Pension Payment Order No. :
11 . PAN No. if any, :
12 . ECHS Card No. :

Note: - Any change of address given in Col. 2 above should at once be communicated. Candidates must arrange for the re-direction of communications to their new addresses.

13 .	Particulars of all Examinations passed and degrees and technical qualifications obtained at the University or other places of higher technical education. (Enclose all relevant documents commencing from the Secondary or equivalent examination . )				
Examination/ Degree/ Diploma	Name of Board / University	Percentage of Mark s obtained	Class or Division obtained	Major subjects taken	Year of passing
14 .	Have you been to outside India? If so, give following particulars:				
Country visited	Date of visit	Duration of visit	Purpose of visit		
15 .	What language (including Indian Languages) you can read, write or speak . Give particulars and state any examinations passed in each language .				
Read only	Speak only	Read & Speak	Read, Write and Speak	Examination passed	

16 .	Details of previous employment . Give particulars below along with testimonials .				
Name and address of the organization	Date of joining	Date of leaving	Reasons for leaving	Designation & nature of work	Salary & Grade
17 .	Are you employed in a Govt . / autonomous organization at present? (Answer 'Yes' or ' No' . If Yes, state whether your appointment is temporary or permanent)				
18 .	Are you willing to accept the minimum initial pay offered? If not, state what is the lowest initial pay that you would accept in the prescribed scale				
19 .	Specify if you have any relative working in any of the units of NCSM . If so, please give details .				
20 .	If selected, how much time would you require to join? (Put tick mark)		Immediate	/	one month/
			Two months	/	three months
21 .	Are you willing to work anywhere in India? (Answer 'Yes' or ' No' )				

22 .	Reference:		
	<p>( They should be residents of India and holders of responsible positions . They should be intimately acquainted with the applicant's character and work but must not be related . When the candidate has been in employment, he /she should either give his/her present or most recent employer or immediate superior as referee or produce testimonial from him in regard to the candidate's fitness for the post for which he is an applicant )</p>		
	(i)	Name	:
		Occupation or position	:
		Address	:
	(ii)	Name	:
		Occupation or position	:
		Address	:
	(iii)	Name	:
		Occupation or position	:
		Address	:
23 .	List of enclosures:		
	1 .		4 .
	2 .		5 .
	3 .		6 .
Date : _____ Candidate's signature -----			
Candidate already employed (other than in private sector) should get the following endorsement signed by his/her present employer.			
<b>ENDORSEMENT BY THE HEAD OF THE DEPARTMENT OR OFFICE</b>			
No . -----		Date -----	
Full signature -----		Designation -----	
Name & Address of Office with seal		.....	
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